

BSIMA Board Meeting
Wednesday, May 20, 2026, 2026 7:45 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Kaylah Knight)

PRESENT: President, Sean White; Vice-President, Juanita Szteina; Financial Officer, Chris Veilleux; Communication Officer, Kaylah Knight; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; CPN Rep, Barb Schram;

Regrets: VMMA Band Director, Mitchell Wedgewood; VMMA Rep. Jenny Stephens; VMMA Band Director, Meaghan Graham; Eastside Rep, Victor Iniobong; Westside Rep, Krystal Haggstorm

I Approval of March 20, 2026 Agenda

Motion made by: Kaylah
2nd by: Barb
Cd

II Approval of April 15, 2026 Meeting Minutes

Motion made by: Juanita
2nd by: Chris
Cd

III Approval of April Financial Report

Motion made by: Chris Veilleux
2nd by: Kaylah
Cd

IV Administrative Officer's Report – Melissa Jansen – as submitted

V Band Directors 'Reports – as submitted

VI Old Business

- a) Cleaning & Repair Tenders for Summer Cleaning
- 10% off labour not the parts at St. Johns
 - Send Oboe/Bassoon/ Saxophones / French Horns/ Base Clarinets/half or more if needed clarinets St. Johns to make 200 specialty instruments
 - Send the rest of the instruments to Ted Good

Motion made by: Sean
2nd by: Kaylah
All in favor/any opposed
CD

b) Administrative Office Contract Review – Update

- Updated pay to the rate of 12,000 for the term 2026-2027

Motion made by: Sean
2nd by: Juanita
All in favor/any opposed
Cd

c) Budget Review - Update

Motion made by: Chris with the amended notations
2nd By: Kaylah
All in favor/any opposed
Cd

d) Website Support – update

Tabled to next meeting

VII New Business

- Executive meeting to award bursaries to students applications
- Nancy Miller applications handed out first week of June/ due June 19

VIII Miscellaneous

Location of June's meeting: The Dock on June 17th 7:00 pm

IX Adjournment:

Motion made by: Kaylah at 8:32pm
2nd: Juanita 8:32
Cd

Next Meeting Wednesday June 17, 2026 – 7:00 pm
Location: Earl Oxford Music Room