

BSIMA Board Meeting
Wednesday, March 18, 2026 7:45 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Kaylah Knight)

PRESENT: President, Sean White; Vice-President, Juanita Szteina; Financial Officer, Chris Veilleux; Communication Officer, Kaylah Knight; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; CPN Rep, Barb Schram; Eastside Rep, Victor Samson; VMMA Rep. Jenny Stephens; VMMA Band Director, Meaghan Graham;

Regrets: VMMA Band Director, Mitchell Wedgewood; Westside Rep, Krystal Haggstorm

I Approval of March 18, 2026 Agenda

Motion made by: Kaylah
2nd by: Juanita
Cd

II Approval of January 21, 2026 Meeting Minutes

Motion made by: Chris
2nd by: Jenny
Cd

III Approval of Jan & Feb Financial Report

Motion made by: Chris Veilleux
2nd by: Kaylah
Cd

IV Administrative Officer's Report – Melissa Jansen – as submitted

V Band Directors 'Reports – as submitted

VI Old Business

- a) Cleaning & Repair Tenders for Summer Cleaning
- 200 Instruments per school division to meet requirements for St. Johns
 - Duel cleaning schedule split between Ted Good and St. Johns
 - Melissa and Brooklyn make instrument meeting for cleaning schedule based on instrument value and warranty needs

b) BSD Funding Request – Status Report

BSD has approved our funding for the 2026/2027 school year.

c) By-Laws & Constitution Review

Motion made by: Kaylah
to accept changes as presented by: Juanita
2nd by: Chris
Cd

Thank you Juanita for through action and attention to By-laws and constitution

d) Administrative Officer Contract Review

Carried to next meeting

e) Budget Review – update

Carried to next meeting

f) Website Support – update

Carried to next meeting

VII New Business

a) Nancy Miller Scholarship

Vote at end of June
Make sure forms are ready to go, Take Earl Oxford off the form

VIII Miscellaneous

Prompt in the by-laws that financial reports be sent to BSIMA

IX Adjournment: 8:33

Next Meeting Wednesday May 20, 2026 – 7:45 pm
Location: Earl Oxford Music Room