

BSIMA Board Meeting
Wednesday, January 21, 2025 7:45 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Kaylah Knight)

PRESENT: President, Sean White; Vice-President, Juanita Szteina; Financial Officer, Chris Veilleux; Communication Officer, Kaylah Knight; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; CPN Rep, Barb Schram; Eastside Rep, Eduardo Aquino; VMMA Rep. Jenny Stephens; VMMA Band Director

Regrets: Westside Rep, Krystal Haggstorm; VMMA Band Director, Mitchell Wedgewood; VMMA Band Director, Meaghan Graham;

I Approval of January 21, 2026 Agenda

Add per capita to Misc.

Motion made by: Chris
2nd by: Juanita
Cd

II Approval of November 19, 2025 Meeting Minutes

Motion made by: Jenny
2nd by: Barb
Cd

III Approval of Nov & Dec Financial Report

Motion made by: Chris Veilleux
2nd by: Juanita
Cd

IV Administrative Officer's Report – Melissa Jansen – as submitted

V Band Directors 'Reports – as submitted

VI Old Business

VII New Business

- a) Determine cleaning & repair contract for end of school year
- No new developments regarding Long McQuade cleaning business
- Felts on piston valves look dirty less seized valves

- Flutes are tarnishing more often (General Observation)
- Great cleaning/repair services so far St. Johns
- Unreliable pick-up and delivery in regard to timing and communication
- Some instruments sent to St. Johns are unable to be located
- Better instrument tracking system so the right instruments are returned appropriately
- Repair slips so we know what instruments have been worked on and returned to help keep better track of the instruments.
- Look into ensuring the instruments in case of loss or damage

b) BSD Funding Request – Status Report

a. Review e-mail questions from division

- Students are not limited to how many band courses they can take
- Funded per capita based on per report card
- There are additional costs per course, not just per student

VIII Miscellaneous

- a) Per Capita Payouts – Continue to give Alexander \$500.00 as per previous years.

IX Adjournment: Meeting adjourned at 9:30

Next Meeting Wednesday March 18, 2026 – 7:45 pm
Location: Earl Oxford Music Room