

BSIMA Board Meeting
Wednesday, November 19, 2025 7:45 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Kaylah Knight)

PRESENT: President, Sean White; Vice-President, Juanita Szteina; Financial Officer, Chris Veilleux; Communication Officer, Kaylah Knight; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; CPN Rep, Barb Schram; Eastside Rep, Victor Iniobong; VMMA Rep. Jenny Stephens; VMMA Band Director, Meaghan Graham;

Regrets: Westside Rep, Krystal Haggstorm; VMMA Band Director, Mitchell Wedgewood.

I Introductions

II Approval of November 19, 2025 Agenda

Motion made by: Chris
2nd by: Jenny
Cd

III Approval of October 15, 2025 Meeting Minutes

Motion made by: Kaylah as amended
2nd by: Barb
Cd

IV Approval of Sept & Oct Financial Report

Motion made by: Chris Veilleux
2nd by: Kaylah
Cd

V Administrative Officer's Report – Melissa Jansen – as submitted

VI Band Directors 'Reports – as submitted

VII Old Business

a) Summer Instrument Purchases

Missing congas

- b) Set Sub Committee's
 - a. Administrative Officer & Contract Review & Revisions

Sean (Chair), Jenny, Erin due by March

- b. Budget Prep

Chris (chair), Melissa, Brooklyn due April

- c. By-Law & Constitution Review

Juanita (chair) Anna, Victor due March

VIII New Business

- a) Set Instrument Usage Fees for the 2026/2027 School Year

Leaving Instrument Usage Fees the same as the 2025/2026 School Year.

- b) Program per Capita numbers (report card numbers)

Band Directors will e-mail these numbers to Melissa directly.

- c) Christian Heritage School Report Card Numbers

Band Directors will e-mail these numbers to Melissa directly.

- d) Grant Request amounts set for Brandon School Division (Summer Instrument Purchases & Registration Fee Grant)

Request a 2.5% increase for Summer Instrument Purchase Grant and 2.5% increase for Registration Fee Grant

IX Miscellaneous

X Adjournment:

Motion: Kaylah End 8:34

Next Meeting Wednesday January 21, 2026 – 7:30 pm
Location: Earl Oxford Music Room