

**BSIMA Board Meeting**  
**Wednesday, April 16, 2025 7:30 p.m.**  
**Location: Earl Oxford Music Room**

**Meeting Minutes**  
(recorded by Kaylah Knight)

PRESENT: President, Cosmin Badea; Financial Officer, Chris Veilleux; Communication Officer, Kaylah Knight; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; CPN Rep, Barb Schram; Westside Rep, Kim Melvin; VMMA Rep. Penny Pierce

Regrets: Vice-President, Chris Desormeau; Eastside Rep, Sean White; VMMA Band Director, Meaghan Graham

I      Introductions

II      Approval of Apr 16, 2025 Agenda

Motion made by: Kim  
2<sup>nd</sup> by: Chris V.  
Cd

III     Approval of March 19, 2025, Meeting Minutes

Motion made by: Kaylah  
2<sup>nd</sup> by: Penny  
Cd

IV     Approval of March Financial Report

Motion made to accept the financial report as submitted  
by: Chris Veilleux  
2<sup>nd</sup> by: Barb  
Cd

V      Administrative Officer's Report – Melissa Jansen – as submitted

VI     Band Directors' Reports – as submitted

## VII Old Business

### a) Summer Cleaning & Repair Sub Committee Follow-up

Jacob:

- Sounded like he may be partially unavailable for repair instruments during the year.
- More cost effective

St. Johns:

- 2-3 weeks for instrument returns
- True cost hard to determine because some instruments may not need to be sent for cleaning as they have not been in use.

Barb made a motion to send the BSIMA Instruments to St. Johns only for the 2025 summer cleaning.

2nd by: Kaylah

Cd.

### b) Music Monday Funding:

No follow-up tabled until next meeting

### c) By-Laws Review & Constitution Review – Sub Committee Follow-up

No follow-up tabled until next meeting

### d) Budget Prep – Sub Committee Follow-up

Motion to accept Budget as presented by: Chis V.

2<sup>nd</sup> by: Kaylah

All in favor

Cd

12,500\$ split between per capita (\$6, 250.00) and instrument purchase (\$6,250.00)

## VIII New Business

### a) Set Instrument Purchasing Contact

Melissa will be the 2025 purchasing contact

b) May 7, 2025 Highschool Instrument Evening Door Prize

Motion made to spend 150\$ on gift cards from the businesses participating in the music night for door prizes.

Motion made by: Penny  
2<sup>nd</sup> by: Kaylah  
All in favor  
Cd

IX Miscellaneous

X Adjournment 8:46 pm

Next Meeting: Wednesday, June 18, 2025 – 7:30 pm  
Location: Earl Oxford