

BSIMA Board Meeting
Wednesday, January 15, 2025 7:30 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Kaylah Knight)

PRESENT:; Financial Officer, Chris Veilleux; Vice-President, Chris Desormeau; Communication Officer, Kaylah Knight; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Eastside Rep, Sean White; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; VMMA Band Director, Meaghan Graham; CPN Rep, Barb Schram; Westside Rep, Kim Melvin; VMMA Rep. Penny Pierce

Regrets: President, Cosmin Badea

I Introductions

Start 7:46

II Approval of Jan 15, 2025 Agenda

Motion made by: Kaylah
2nd by: Chris Veilleux
Cd: Approved

III Approval of November 20, 2024, Meeting Minutes

- Erin and Chris D were not in attendance
- Old business: Bases (not cases) are not in great shape

Motion made by: Shawn
2nd by: Barb
Cd: Approved

IV Approval of Nov/Dec, 2024, Financial Report

Motion made to accept the financial report as presented
by: Chris Veilleux
2nd by: Kaylah
Cd: Approved

V Administrative Officer's Report – Melissa Jansen – as presented

VI Band Directors' Reports – as presented

VII Old Business

a) Summer Cleaning & Repair Sub Committee Follow-up

- Tender has been made, Melissa, Shawn and Brooklyn had a meeting and discussed what is needed for cleaning and repairs for summer.
- Only options seem to be St. Johns and Brent
- Negotiations for terms and comparing cost and accessibility
- Using examples of other Tenders to review
- Some devotions own their own instruments
- Reaching out to other contacts even in the US: seeking out other Tender options.

Action Item: Brooklyn (Presentation pending) at next meeting

b) Community Instrument Rental Parameters Sub Committee Follow-up

- 7PM Jan 30th meeting
- Continued topic as Old business for further discussion at the next meeting

VIII New Business

a) Music Monday Funding: Tabled till next meeting

b) Administrative Officer Contract – Sub Committee

- Erin, Chair: *Chris D. + _____

c) Budget Prep – Sub Committee

- Chris, Chair: *Melissa, Cosmin, Brooklyn

d) By-Laws Review & Constitution Review - Sub Committee

- Anna, Chair: *Chris D., Kaylah

- e) Supply Request From The School of Music at Brandon University
- Letter from The School of Music March 12th-17th Festival
 - Band Directors approved
 - Concerns with proper transportation with equipment and instruments
 - U-hal rent \$120
 - Vending instruments: forms for each school to sign in and out instruments
 - Students from BU will be moving the instruments
 - Van/Enclosed vehicle with a ramp
 - How do you plan to track each instatement to return to it's proper location in the same working order it left in.
 - Rental forms signed to say they have position of the instruments
 - Have the instruments back On Monday by Noon.

Motion made to proceed with Jazz festival request to The School of Music contingent on satisfactory response to our questions.

Motion: Shawn,

Seconded: Chris V.

Cd: Approved

IX Miscellaneous

Erin petitioned for continued use of instruments for Honour Band

Motion: Kaylah

Second: Chris V.

Cd: Approved

X Adjournment

8:37 Meeting Adjourned

Next Meeting: Wednesday, February 19, 2025 – 7:30 pm

Location: Earl Oxford