

BSIMA Board Meeting
Wednesday, April 17, 2024 7:30 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Melissa Jansen)

PRESENT: Vice-President, Chris Desormeau; Communication Officer, Leo Hernandez; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Eastside Band Director, Erin Dodds; Eastside Rep, Teresa Slon; Alexander School Music Director, Kelsey Brown; VMMA Band Director, Meaghan Graham; CPN Rep, Wenonah Fraser; Grade 7 Band Director, Brooklyn Friesen; Westside Rep, Hannah Seitter; VMMA Rep, Monique Snow

Regrets: CPN Band Director, Anna Penno; Financial Officer, Iryna Mikhno

I Approval of April 17, 2024 Agenda

Motion made by: Monique Snow
2nd by: Teresa Slon
Cd

II Approval of March 20, 2024 Meeting Minutes

- In Section VII-e New Business – Timpani Rentals – Change the minutes to read:
A decision was made to not rent out the Timpani to the Brandon Community Orchestra. Melissa will respond to the e-mail.

Motion made by: Monique Snow
2nd by: Teresa Slon
Cd

III Approval of March 2024, Financial Report

Tabled to May's Meeting

IV Administrative Officer's Report – Melissa Jansen – as presented.

V Band Directors' Reports – as presented.

VI Old Business

a) Instrument Cleaning

- Megan reviewed the instrument cleaning with the committee. 90% of our instruments sent in were in terrible shape. The only ones that weren't were the new horns that hadn't been played much. Megan sent in a couple of Sax's as well and had new pads and keys replaced where needed and it made a huge difference. No instruments were a complete loss. The reason for most of the damage was because the instrument wasn't fully taken apart and all the acid wasn't completely removed from all the valves and intricate parts of the instrument. Committee is going to wait until Brent returns at the beginning of May to discuss with him how we resolve this issue and what are the next steps to insure this doesn't happen again. At the meeting it will be discussed who should pay for the invoice received from St. John's for the clean of the horns. Megan does have before and after pictures of the parts for proof if needed.
- Megan will make arrangements with Brent for a special meeting between Brent, Megan and a couple of the committee members to discuss how to resolve this issue. She will reach out to the committee when the meeting is confirmed, and the committee will decide who will attend the meeting.

b) Instrument Music Night – Sponsoring a door prize.

- All grade 8's going into grade 9 plus all other high school students will be invited to the event. Grade 7 students are more than welcome to attend as well. The event will be held at Vincent Massey on May 9th in the Library. Ted Good Music, St. John's and Long & McQuade will be at the event.
- A suggestion for BSIMA to purchase a \$50.00 gift card from each of the participating locations as a door prize was discussed.

A Motion to purchase 3x\$50.00 gift cards, one from Ted Good, one from St. John's and one from Long & McQuade for the Instrument Music Night door prize.

Motion Made by: Monique Snow

2nd by: Hannah Seitter

Cd.

- c) Summer Instrument Purchase Follow-up
 - Melissa is going to follow up with Anna and see if she has received all her instruments. After all the instruments have been confirmed Melissa will reach out to the division and ask for an invoice to pay all the summer instrument purchasing instruments.
- d) Highschool Small Instrument Data – Review Survey
 - Tabled until May’s Meeting
- e) Administrative Contract – Sub Committee Report
 - Melissa was asked to leave the room as the Administrative contract was discussed. Contract will be discussed with her at a later date.
- f) Budget Prep Sub Committee Report
 - Tabled until May’s Meeting
- g) By-laws Review & Constitution Review Sub Committee Report
 - Section II Item # 3. Will Read:

Special appointments, such as acting roles, regardless of when the appointment occurs, will count towards the maximum length of consecutive terms.

A Motion to approve the updated by-laws as presented.

Motion made by: Teresa Slon
 2nd by: Hannah Seitter
 Cd

VII New Business

- a) Westoba Term Deposit – \$15,430.39
 - Motion made to have the term deposit of \$15, 430.39 plus any interest to mature and pay out into the BSIMA Chequing account 8553547 on April 22, 2024

Motion made by: Monique Snow
 Second by: Hannah Seitter
 Cd

b) Appoint Instrument Purchase Contact

Appoint Melissa Jansen as the Instrument Purchase Contact

c) Charms merge with TimeCut – Tabled to next meeting

VIII Miscellaneous

IX Adjournment - 8:45 pm.

Next Meeting: Wednesday, May 15, 2024 – 7:30 pm
Location: Earl Oxford