

BSIMA Board Meeting
Wednesday, January 17, 2024 7:30 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Melissa Jansen)

PRESENT: President, Shawn Heise; Vice-President, Chris Desormeau; Financial Officer, Iryna Mikhno; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Eastside Band Director, Erin Dodds; Grade 7 Band Director, Brooklyn Friesen; Eastside Rep, Teresa Slon; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; VMMA Band Director, Meaghan Graham; Westside Rep, Hannah Seitter; VMMA Rep, Monique Snow; CPN Rep, Dawn Middleton

Regrets: Communication Officer, Leo Hernandez;

I Approval of January 17, 2024 Agenda

Motion made by: Chris Desormeau
2nd by: Teresa Slon
Cd

II Approval of November 15, 2023 Meeting Minutes

Motion made by: Dawn Middleton
2nd by: Iryna Mikhno
Cd

III Approval of November/December, 2023, Financial Report

Motion made by: Iryna Mikhno
2nd by: Chris Desormeau
Cd

IV Administrative Officer's Report – Melissa Jansen – as presented

V Band Directors' Reports – as presented.

VI Old Business

a) Billing for Christian Heritage School – Invoices mailed

b) Summer Instrument Purchase Follow-up – Still waiting on a couple of instruments.

c) Instrument Usage Report Review – discussed in Administrative Officer’s report.

d) Highschool Small Instrument Data

The subcommittee will create a draft survey and present it at the March’s meeting. This survey will go to families with students in Grade 8 – 12. This survey is to help BSIMA decide if there is a need for BSIMA to offer small instruments to students in high school.

VII New Business

a) Determine cleaning & repair contract for end of school year – review.

No action required at this time

b) BSD Funding Request – Status report

BSD is requesting information regarding the increase requested from BSIMA. Chris has offered to respond to the request.

c) Music Monday Funding

Music Monday is no longer in operation currently.

d) Administrative Officer Contact – Sub Committee

Erin Dodds
Teresa Slon
Chris Desormeau

e) Budget prep - Sub Committee

Anna Penno
Iryna Mikhno
Melissa Jansen

f) By-Laws Review & Constitution Review – Sub Committee

Monique Snow
Brooklyn Friesen

g) President Position

Shawn has stepped down from the president role. Chris is filling the position in the interim until the next AGM.

VIII Miscellaneous

Administrative Officer Position – Melissa let the board know she has taken a full-time position outside of BSIMA. She is willing to try to do both positions for a year and reassess how things go in the spring of 2025.

String Bass – Grayden updated the committee that they have a String Bass that is not worth fixing. It could be used as spare parts. BSIMA gave the okay to go a head and get quotes on other String Bases to replace it.

IX Adjournment at 9:15 by Shawn Heise.

Next Meeting: Wednesday, February 21, 2024 – 7:30 pm
Location: Earl Oxford