

BSIMA Board Meeting
Wednesday, October 18, 2023 7:30 p.m.
Location: Earl Oxford Music Room

Meeting Minutes
(recorded by Leo Hernandez)

PRESENT: President, Shawn Heise; Financial Officer, Iryna Mikhno; Vice-President, Chris Desormeau; Communication Officer, Leo Hernandez; Admin Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Eastside Rep, Jenny Stephens; Alexander School Music Director, Kelsey Brown; CPN Band Director, Anna Penno; VMMA Band Director, Meaghan Graham; Westside Rep, Briana Gensorek; VMMA Rep, Monique Snow

Regrets: CPN Rep, Dawn Middleton

I Introductions 7:45pm

II Approval of October 18, 2023 Agenda

Motion made by: Monique Snow
2nd by: Iryna Mikhno
Cd

III Approval of May 17, 2023 Meeting Minutes

Motion made by: Chris Desormeau
2nd by: Briana Gensorek
Cd

IV Approval of June 21, 2023, Financial Report

Motion made by: Iryna Mikhno
2nd by: Chris Desormeau
Cd

Financial Report – Iryna Mikhno

Motion made by: Iryna Mikhon
2nd by: Monique Snow
Cd

V Administrative Officer's Report – Melissa Jansen – as presented

VI Band Directors' Reports – as presented.

VII Old Business

- Nancy Miller Fund
 - o Review how things went last year.

Tabled it and we will discuss next meeting.

- o Any Changes needed to the process.

Tabled it and we will discuss next meeting.

- o Billing for Christian Heritage School

Shawn will look after talking to Christian Heritage School about payment.

VIII New Business

- a) Changes to bank signing officers.

Please remove the following from the account:
Cosmin Badea, Vice President

Please add the following to the account:
Chris Desormeau, Vice President

The signers on the account will be as follows:
President: Shawn Heise
Vice President: Chris Desormeau
Financial Officer: Iryna Mikhno
Administrative Officer: Melissa Jansen

Motion Made By: Briana Gensorek
2nd by: Iryna Mikhno
CD

- b) Summer Instrument Purchase Report
 - o Still waiting for a few instruments to come in. Will update at November's meeting.

c) Enrollment & Initial Instrument Usage Report

Discussed in Administrative Officer's Report

d) Discussion on any concerns with the instrument cleaning process

Any issues the directors have they will talk to Brent themselves. The only thing they could think of at the moment was more communication. Specifically, when the instruments will be back in the schools after the cleaning.

e) AGM Debrief

All went well.

f) Virtual Meeting Options for monthly meetings

Decided to keep virtual meetings as an option for everybody.

g) Per Capita Allotments – pre-discussion

- Discussion about upping the amount of per capita payouts to help with the rising cost of activities. Will discuss more at the next meeting when deciding on registration grant request from Brandon School Division.

IX Miscellaneous

X Adjournment 9:11pm

Next Meeting: Wednesday, November 15, 2023 – 7:30 pm

Location: Earl Oxford