

**BSIMA Board Meeting**  
**Wednesday, May 17, 2023; 7:30 p.m.**  
**Location: Waverly Park Band Room**

**Meeting Minutes**

(recorded by Leo Hernandez)

PRESENT: President, Shawn Heise; Vice-President, Cosmin Badea Admin; Communication Officer, Leo Hernandez; Administrative Officer, Melissa Jansen; Eastside Rep, Theresa Solon; Alexander School Music Director, Kelsey Brown; CPN Rep, Dawn Middleton; VMMA Band Director, Meaghan Graham

Regrets: Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; VMMA Rep, Monique Snow; Financial Officer, Iryna Mikhno; Westside Rep, Rochelle Johnson-Bosell; CPN Band Director, Janine Waines

1. Approval of Agenda
  - Motion made to approve the agenda as presented by: **COSMIN**  
2<sup>nd</sup> by: **DAWN** CD
  
2. Approval of March 15, 2023, Meeting Minutes
  - Motion made to approve the minutes as presented by: **DAWN**  
2<sup>nd</sup> by: **COSMIN** CD
  
3. Financial Report – Iryna Mikhno, Financial Officer
  - Motion to approve Financial Report as presented by Iryna Mihno  
2<sup>nd</sup> by: **COSMIN** CD
  
4. Administrative Officer’s Report – Melissa Jansen – as presented
  
5. Directors’ Reports – as presented
  
6. Old Business
  - Budget Review – Budget was presented by Melissa on behalf of the sub committee.  
Motion made to approve the budget as presented by: **COSMIN**  
2<sup>nd</sup> by: **TERESA** CD
  
  - By-law & Constitution Review – recommendation to the Board  
Motion made to approve the By-law and Constitution by: **COSMIN**  
2<sup>nd</sup> by: **TERESA** CD
  
  - Billing Christian Heritage School – Shawn and Graydon are still looking into this and will report back at the next meeting

7. New Business

- Instrument Purchase Contact – Melissa Jansen will continue to be the BSIMA Contact person for the instrument purchases. Anna usually takes care of the instrument purchases on behalf of the directors.
  
- Nancy Miller Application – Application was presented to the committee from the sub committee. The application will go to the middle years band directors and they will hand them out.

8. Miscellaneous

- Executive Position – Vice President position held by Cosmin will need to be filled for next year. That is the only one needed at this time.

9. Adjournment @ 8:41 pm

Next Meeting: Wednesday, June 21, 2023(in needed)  
Location: Earl Oxford Band Room