

**BSIMA Board Meeting**  
**Wednesday, March 15, 2023; 7:30 p.m.**  
**Location: Earl Oxford Band Room**  
**7:41pm**  
**Meeting Minutes**  
(recorded by Leo Hernandez)

PRESENT: President, Shawn Heise; Vice-President, Cosmin Badea Admin; Communication Officer, Leo Hernandez; Financial Officer, Iryna Mikhno; Officer, Melissa Jansen; Westside Band Director, Graydon Cramer; Grade 7 Band Director, Brooklyn Friesen; Eastside Band Director, Erin Dodds; Eastside Rep, Jenny Stephens; Alexander School Music Director, Kelsey Brown; Westside Rep, Jenn Purdy; CPN Rep, Dawn Middleton; VMMA Rep, Monique Snow

Regrets: CPN Band Director, Janine Waines; VMMA Band Director, Meaghan Graham;

1. Approval of Agenda
  - Motion made to approve the agenda as presented by: Cosmin  
2<sup>nd</sup> by: Dawn CD
2. Approval of February 15, 2023 Meeting Minutes
  - Motion made to approve the minutes as presented by: Cosmin  
2<sup>nd</sup> by: Monique CD
3. Financial Report – Iryna Mikhno, Financial Officer
  - Motion to approve Financial Report as presented by Iryna Mihno  
2<sup>nd</sup> by: Cosmin CD
4. Administrative Officer’s Report – Melissa Jansen – as presented
5. Directors’ Reports – as presented
6. Old Business
  - BSD Funding Request - Status Report

We got letter from BSD for instrument purchasing (increased).

- Administrative Officer Contract review & Revisions – recommendation to the Board

Continue the same contract for Admin Officer - Motion Approved by Cosmin, Second by Iryna CD

- Budget Prep – update
  - Tabled until next meeting

- By-law & Constitution Review – recommendation to the Board
  - Tabled until next meeting

#### 7. New Business

- Term Deposit – Renew or pay out? Add more money to it?
  - Term deposit plus interest renewed for 1 more year  
Motion made by Iryna 2<sup>nd</sup> by: Cosmin CD
  
- Billing Christian Heritage School Clear with BSD about billing this school about how much and if they have been notified.
  - Tabled until next meeting

#### 8. Miscellaneous

-Nothing to add.

#### 9. Adjournment @ 8:53

Next Meeting: Wednesday, April 19, 2023  
Location: Earl Oxford Band Room