

**BSIMA Board Meeting**  
**Wednesday, November 17, 2021 7:30 p.m.**  
**Location: Virtual Meeting**

**AGENDA**

- I      Introductions
- II     Approval of Agenda
- III    Approval of May 20, 2020 Meeting Minutes
- IV    Financial Report – Tatanya Guskova
  - Motion to approve Financial Report as presented
- V     Administrative Officer’s Report – Melissa Jansen
- VI    Band Directors’ Reports
- VII   Old Business
  - Nancy Miller Fund
- VIII  New Business
  - a) Changes to bank signing officers
  - b) Request for BSD Registration Per Capita Funds
  - c) Summer Instrument Purchase Report
  - d) Discussion on any concerns with the instrument cleaning process
  - e) AGM Debrief – tentative plan for next year
  - f) Set BSIMA instrument usage fees for the 2022/23 school and summer period
  - g) Instrument Usage Report
  - h) Program per capita tallies
  - i) Percussion & Instrument Care Kit allotment
  - j) Grant request changes to BSD, re: Instrument purchase for the following school year & Registration fee grant;
  - k) BSIMA Policy info updates for BSD
- IX    Miscellaneous
- X     Adjournment

Next Meeting: Wednesday, January 19, 2022 – 7:30 pm  
Location: Virtual Meeting