

BSIMA Board Meeting
Wednesday, April 21, 2021; 7:30 pm
(Zoom Meeting)

MINUTES

(recorded by Melissa Jansen)

PRESENT: President, Sue Proudfoot; Financial Officer, Aaron Gunson; Admin. Officer, Melissa Jansen; Vice-President, Marina Paddock; CPN Band Director, Clint McLachlan; Grade 7 Band Director, Brooklyn Friesen; Westside Band Director, Graydon Cramer; Eastside Band Director, Erin Dodds; VMMA Band Director, Meaghan Graham; Anna Penno;

Regrets: Alexander School Music Director, Kelsey Brown; Communications Officer, Tracey Strang; Eastside Rep, Dawn Middleton; VMMA Rep, Monique Snow;

I Approval of Agenda: Marina Paddock, 2nd Aaron Gunson. Cd.

II Approval of February 17, 2021 Meeting Minutes: Marina Paddock, 2nd Aaron Gunson. Cd.

III Financial Report: Aaron Gunson

- Motion to approve Financial Report as posted on the website. Aaron Gunson, 2nd Marina Paddock. Cd.
- Motion made to invest \$15,000.00 into a 1 year term deposit at Westoba Credit Union. 2nd Marina Paddock. Cd

IV Administrative Officer Report – Melissa Jansen

- Nothing to report. Just have a few invoices to pay.

V Band Directors Repots

Eastside/Westside/CPN/VMMA

- All directors received an e-mail from BSD in regards to building a planning committee that would include a director from high school, a director from middle years and their admins. The propose of this committee would be to come up with ideas on how to get band back into the school safely. Anna is going to be the representative at the high school level. Middle years level is still working it out who is going to represent them.
- Clint reported that there was a high school student from Neelin that made High School Honor Band this year.

VI Old Business

- Request for funds from BSD for 2021/22 school year – received the contract from BSD for our executives sign and return. They will approve the contract at the end of April and have their representatives sign the contract and return the fully signed contract back to us.

- Social Media Sub Committee:
 - o Sue asked everybody to think of ideas of how we can advertise that band will be available in the fall and we are still offering instrument rental and these will be available into the summer as well.
 - o IMC at home virtual summer lesson registration was ok'd to be posted on social media.
 - o It was discussed as to how we want to go about approving items that people want posted on social media. It was decided that all items would be sent to the president and Administrative Assistant. From there they would make the decision if the item can be posted or if it needs the committee to approve it before it is posted.
- Nancy Miller Fund Extension – No update
- Instrument Cleaning Contract – Melissa is to contact Mr. Campbell and let him know that we can fulfill our contract this year.
- Highschool Instrument Access – leave on agenda until we have a better idea of what registration numbers will look like in the next couple of months.
- Term Deposit – Melissa is going to set up a new term deposit with Westoba CU in the amount of \$15,000.00 for 1 year.
- Return of wind instruments in the school – response from BSD – Everybody reviewed the response prior to the meeting and didn't have any questions. Sue received an e-mail from the division asking BSIMA to have representative join a planning committee. Sue said that she is willing to be that representative and that it would be a good thing for us to be a part of.
- By-Laws and Constitution Review - Amended date is April 21, 2021
 - o Motion made to approve the By-Laws & Constitution. Marina Paddock
2nd Aaron Gunson Cd.

VII New Business

- Winnipeg Parent Band Advisory – Sue discussed the correspondence she had with this group and that she has giving them her e-mail address and hope to stay in contact with them for any future items that might arise.
- Set instrument purchase contract (deciding on purchasing agent for BSIMA) – Melissa agreed to be the purchasing agent and will let BSD know.

VIII Miscellaneous

IX Adjournment

- Motion made by Sue Proudfoot to adjourn the meeting at 8:17. 2nd by Aaron Gunson Cd.

Next Meeting: Wednesday, May 19, 2021 – 7:30 pm

Location: Virtual Meeting