

BSIMA Board Meeting
Wednesday, January 20, 2021; 7:30 pm
(Zoom Meeting)

MINUTES

(recorded by Melissa Jansen)

PRESENT: President, Sue Proudfoot; Financial Officer, Aaron Gunson; Admin. Officer, Melissa Jansen; Vice-President, Marina Paddock; CPN Band Director, Jan Michael Bourgeois; VMMA Band Director, Meaghan Graham; Grade 7 Band Director, Brooklyn Friesen; Westside Band Director, Graydon Cramer; Eastside Band Director, Erin Dodds; VMMA, Monique Snow; Eastside Rep, Dawn Middleton; Anna Penno; Clint McLachlan

Regrets: Communications Officer, Tracey Strang; Alexander School Music Director, Kelsey Brown

I Approval of Agenda: Monique Snow, 2nd Aaron Gunson. Cd.

II Approval of November 18, 2020 Meeting Minutes: Aaron Gunson, 2nd Marina Paddock. Cd.

III Highschool Principles Presentation: wanted to inform us that they are doing everything they can to get music back into the schools and to help support us in any way they can.

IV Financial Report: Aaron Gunson

- Motion to approve Financial Report as posted on the website. 2nd Sue Proudfoot. Cd.
- Motion made to charge \$75.00 to students for renting an instrument Jan 1, 2021 or after. 2nd Monique Snow, Cd.

V Administrative Officer Report – Melissa Jansen

- Not much happened last month. I picked up some instrument rental usage fees, completed change of signers at Westoba. A donation was received from Q Country/Start FM/Westman Communications.

VI Band Directors Repots

Eastside – Erin Dobbs

- Rented out a few more instruments
- Had a couple of students reaching out for sheets of music to practice with.
- want to let people know about the on line info for Intermediate Honor Band

Westside – Graydon Cramer

- make everybody aware of the students that made Provincial Senior Honor Band. This is posted on the division's website
- Nothing else to report

VMMA – Meagan Graham

- in December she helped some students prepare for applying for secondary education in Music
- few more instrument rentals came in

CPN – Jan Michal Bourgeois

- Mr. McLauchlan will be the band teacher for the second term
- few more instrument rentals came in

VII Old Business

- Changes to bank signers – Completed
- Letter to BSD to get band back into schools – Letter received from Dr. Casavant. After the presentation from the Principals we felt there's no need for anymore follow up.
- Request for funds from BSD for 2021/22 school year – Melissa to follow up with Mr. Labossiere to see if a decision has been made
- Social Media Sub Committee Report by Monique Snow
 - o The committee met to brain storm how could reach parents besides e-mail
 - o It was determined that BSIMA currently has a Facebook page
 - o It was suggested that we make a regular page instead of a group page and if we are going to have a Instagram account we should link the 2 together
 - o Monique reached out to a teacher at VM to see if one of his classes could help us with this as a project. He said that they don't really work on social media but if they need any video content then he would be glad to help
 - o We agreed we would set up a Facebook and an Instagram account and link them together
 - o Monique said she would manage the accounts but would prefer if someone sent her the content that needs to be posted
 - o It was decided that the sub committee would meet again and discuss more of what kind of content we want on social media and what kind of audience we want to capture.

VIII New Business

- Instrument Cleaning Contract – We already have a contract just need to get a new one signed once next year is figured out.
- Nancy Miller Fund – Melissa will look into getting an extension on the this
- Reinvesting the term that paid out Jan 19th – Tabled until February's Meeting
- Memorial Donation in memory of Scott Whitehead – Melissa will look after making sure we receive the money from Friends of Education for this and send out the Thank You cards
- The following Committee's were formed:

- Budget: Sue Proudfoot, Aaron Gunson, Anna Penno, Melissa Jansen
- Admin Officer Contract Review: Sue Proudfoot, Erin Dodds, Aaron Gunson
- By Laws & Constitution Review: Sue Proudfoot, Brooklyn Friesen, Graydon Cramer

- Renting an instrument to a former BSD student.

Monique Snow made a motion to rent an instrument to a former BSD student.

2nd Sue Proudfoot. CD.

IX Miscellaneous

X Adjournment

- Motion made by Aaron Gunson to adjourn the meeting at 9:24. 2nd by Monique Cd.

Next Meeting: Wednesday, February 17, 2021 – 7:30 pm

Location: Virtual Meeting