

BSIMA Board Meeting
Wednesday, May 20, 2020; 7:30 pm
(Zoom Meeting)

MINUTES

(recorded by Myrna Large)

PRESENT: President, Tara Somerset ; Vice-President, Marina Paddock; Financial Officer, Aaron Gunson; Admin. Officer, Myrna Large; Communications Officer, Tracey Strang; CPN Band Director, Anna Penno; VMMA Band Director, Meaghan Graham; Grade 7 Band Director, Brooklyn Friesen; Westside Band Director, Graydon Cramer; Eastside Band Director, Erin Dodds; Alexander School Music Director, Kelsey Brown; Westside Rep, Monique Snow; Eastside Rep, Dawn Middleton; VMMA Rep, Lorraine Poirier; CPN Rep, Sue Proudfoot.

- I Approval of Agenda: Lorraine Poirier, 2nd Monique Snow. Cd.
- II Financial Report: Aaron Gunson
 - Motion to approve Financial Report as emailed to everyone. 2nd Lorraine Poirier. Cd.
- III Old Business
 - (a) Administrative Officer Contract with Melissa Jansen – signed and in file
 - (b) Renew contract with BSD for coming year – signed by BSIMA, waiting for signed copy to be returned from BSD
 - (c) By-laws – changes were passed by majority vote email. Changes are now posted on website.
 - (d) Instrument Cleaning Contract – signed copy in file
- IV New Business
 - a) Need motion to approve someone to be purchasing agent for BSIMA instruments. President will need to send letter to BSD naming that person as instrument purchasing agent for BSIMA. Motion to approve Anna Penno as the purchasing agent for the summer 2020 instrument purchase: Motion by Tracey Strang, 2nd Monique Snow. Cd.
 - b) Corporation Annual Return due May 31 – To be filed on-line by lawyers – have confirmed with them the proper officers and directors. Will confirm that filing has been done (Myrna)
 - c) Review Annual Events and Duties Calendar. Add a reminder in November with regard to Jessica Old and Amaya Sydor funding their National Honor Band registration fee (and any others that may qualify) Note: 2020 Honor Band was cancelled, therefore the funding we were going to give them was cancelled.
 - d) Discuss collection of instruments in June. Ongoing discussion with Brandon School Division. Graydon will give Myrna the instructions to put on the website once finalized.
 - e) Do we have a final windup in June? Due to COVID restrictions this might not be possible.
- V Adjournment 8 p.m.